

**STUDENT UNION BOARD OF DIRECTORS
FINANCE COMMITTEE**

Meeting Minutes

April 8, 2025

1:30 PM - 2:30 PM

In-person: Student Union Building, Conference Room 6

Voting Members Present: Mari Fuentes-Martin, Ed.D., Maureen Pasag (BOD Designee), Aditya Vishwakarma
Voting Members Absent: Jayeesh Tarachandani
Non-Voting Member Present: Jon Tucker, David Alves
Guests: John Lawrence

I. CALL TO ORDER

Director Vishwakarma called the meeting to order at 1:30 p.m.

II. ROLL CALL

A verbal roll call was completed. Quorum met.

III. APPROVAL OF APRIL 8, 2025 MEETING AGENDA

Director Vishwakarma asked for any changes to the agenda.

Director Vishwakarma asked for a motion.

Director Fuentes-Martin motioned to approve the agenda; Director Vishwakarma seconded the motion.

Vote on the Motion: 3-0-0 Motion Passed

IV. APPROVAL OF MARCH 11, 2025 REGULAR MEETING MINUTES AND MARCH 20, 2025 SPECIAL MEETING MINUTES

Director Vishwakarma asked for any changes to the minutes

Director Vishwakarma asked for a motion.

Director Fuentes-Martin motioned to approve the minutes as presented; Director Vishwakarma seconded the motion.

Vote on the Motion: 3-0-0 Motion Passed

V. DISCUSSION/ACTION ITEMS

A. Approve Student Affairs Cost Recovery Request of \$110,201

The committee reviewed a request from the Division of Student Affairs for cost allocation support. Dr. Fuentes-Martin explained that due to a \$3 million loss in state-side funding over two years and further expected cuts, auxiliary support was being sought to sustain key student services, positions, and programs. The cost recovery request was distributed proportionally among auxiliaries, with Student Union Inc. being asked to contribute \$110,201. The funding would help offset prior reductions and prevent additional programmatic and staffing cuts.

Director Vishwakarma asked for a motion.

Director Fuentes-Martin motioned to approve the Student Affairs' cost recovery request of \$110,201; Director Vishwakarma seconded the motion.

Vote on the Motion:

3-0-0

Motion Passed

B. Approve Fiscal Year 25-26 Budget Assumptions and Request

The proposed FY 25-26 operating budget reflected a \$549,000 reduction in Student Union fee revenue, supported by increased vacancy adjustments (from 4% to 6%), reduced IT cost allocation (which will now be charged to the campus fee trust), and \$150,000 in new programming revenue from the Tower Foundation. The overall reduction in expenses and strategic use of accumulated interest from endowed funds helped lower the reliance on student fees while preserving operational capacity. The capital outlay estimate was revised to \$2.4 million, with significant reductions resulting from the use of \$500,000 from the Diaz Compean Endowment Fund and \$300,000 from Event Center naming rights to fund upgrades to the Event Center. The committee agreed that these changes represented a responsible approach to resource management. They also emphasized the importance of clearly identifying the sources of endowed funds in all future references.

Director Vishwakarma asked for a motion.

Director Fuentes-Martin motioned to approve fiscal year 25-26 budget assumptions and request; Director Vishwakarma seconded the motion.

Vote on the Motion:

3-0-0

Motion Passed

VI. INFORMATION ITEMS

A. Executive Director: Budget Next Steps

Mr. Tucker provided updates on financial planning for a comprehensive Event Center renovation, citing aging infrastructure and \$30–40 million in deferred maintenance. A feasibility study, to be conducted by Perkins & Will, is expected to begin within 60 days to evaluate modernization options. The study will assess facility needs, projected costs, and long-term goals. A stakeholder committee—including student representation—will be formed to support the process. Mr. Tucker also noted that summer updates would be shared with the board as financial information evolves, including potential revenue opportunities from interest-bearing trust accounts and new marketing programs.

B. Market Outlook & Investment Update by UBS

UBS provided a written investment report in lieu of a live presentation. The portfolio is diversified across cash, equities, fixed income, and alternative investments. The cash management account is currently yielding 4.38% with no management fees. The committee briefly discussed asset allocation strategy, risk, and market fluctuations—including an update that new U.S. tariffs on China may impact future outlooks. The Committee requested a copy of the current investment policy for review.

VII. MEETING ADJOURNMENT

Director Tarachandani asked for a motion to adjourn the meeting.

Director Fuentes-Martin motioned to adjourn the meetings; Director Vishwakarma seconded the motion.

Vote on the Motion:

3-0-0

Motion Passed.

Meeting adjourned at 2:21 p.m.